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**Matrix Human Services Policy**

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| **Program and Topic:** | Head Start/Early Head Start - Health |
| **Title:**  | Short Term Exclusion |
| **Policy Owner:**  | Health and Nutrition Manager (Birth to 5)Health Specialist (Child Care Partnership) |
| **Policy Approver:**  | Cristal Claussen, Program Director (Birth to 5)Kathleen Coakley, Program Director (Child Care Partnership) |
| **Governance Approval:**  | Policy Council – 01/2015Board of Director – |
| **Effective Date:**  | 7/2019 |

**I. POLICY STATEMENT AND PURPOSE**

Matrix Head Start must temporarily exclude a child with a short–term injury, dental concern or an acute/short– term contagious illness, that cannot be readily accommodated, from program participation in center-based activities or group experience, but only for that generally short-term period when keeping the child in care poses a significant risk to the health or safety of the child or anyone in contact with the child. If a child exhibits any of the medical conditions listed below or is not feeling well enough to participate in classroom or socialization activities, Matrix Head Start staff are to contact the parents/guardians or an emergency contact so that child can be sent home.

**II. GUIDING REGULATION**

* HSPPS 1302.47 (7), iii, (v)
* HSPPS 1302.47 (7), iii, C
* HSPPS 1302.102 (4) s
* Licensing R 400.8155
* Licensing R 400.8161

**III. RELATED PROCEDURES**

* Communicable Disease
* Return to Class after Communicable Disease
* Infectious Control Reporting
* Determining Child’s Health Status
* Cleaning & Sanitation

**IV. VERSION HISTORY**

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| **Prior Version & Date** | **Revision Description** | **Revision Author** |
| January 2015 |  | Health Management |
| July 2019 | Additional verbiage for Returning to class after Communicable Disease | L. Willoughby, LPN |
| 7/20/20 | Addendum—COVID 19 Response | K. Polla, Interim Health/Nutrition Manager |